

APPLICATION FOR EMPLOYMENT
ROOTS & WINGS CHILD DEVELOPMENT/COMMUNITY PRESCHOOL

Name: _____ Date: _____

Address: _____

Phone: _____ S.S. Number: _____

Referred by: _____

In case of an emergency we will notify _____

Phone number: _____

Employment Desired

Position: _____ Date Available: _____ Salary Desired: _____

What prompted your application with us: _____

Education:

Schools Attended	Dates Attended	Major (if applicable)
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_____	_____	_____
_____	_____	_____

How do you stay current with Early Childhood Education research?

What are your passions outside of work? _____

How do you re-energize/re-vitalize/relax? _____

Please use the back of this page and/or additional paper for the following questions. If your experience is limited please express that.

- 1.) Have you worked with the following classroom approaches: 'Constructivist', 'Emergent', 'Open-Ended', 'Child-Centered'? You may also give a brief explanation of these based on your understanding and/or experiences.
- 2.) What kind of experiences have you had with surveying and observing young children?
- 3.) Have you had any experience with curriculum planning? With or without staff members?
- 4.) Do you have experience with special needs children, sensory integration, AD/HD, or other? Please feel free to expand.
- 5.) How has current research on brain development affected how you plan for children in the classroom, how you discipline, and your general expectations of young children?
- 6.) Would you be interested in additional hours should they become available?

REQUIRED: If you have been recently employed list the individual(s) we may contact (i.e. Human Resource, Employer, or immediate Supervisor). You may list more than one. This is part of your background check.

Name	Phone	Position	Place of Employment/Dates

References:

List three individuals, one related, who have known you for at least one year who can talk to us regarding your previous experiences with children and as a character witness.

Name	Phone	Relationship

Describe your general health? _____

Are there any physical or other limitations that would affect the type and amount of work you can perform in a classroom and with young children? Explain if necessary. _____

As part of the hiring process we will require that you take a drug test at a location of our choosing and be fingerprinted.

Have you ever been convicted of a felony? ____ Do you have a recent Abuse & Neglect Certificate? ____

Do you have a current driver's license? _____ Pediatric first aid/CPR card? _____

Do you have a current Food Handlers Card? _____ Would you be available as a substitute? _____

Is there anything you wish us to know about you that would provide us with more insight? Feel free to use the back of this sheet.

General Information

In compliance with Roots & Wings Child Development hiring practices, no person shall be hired or retained as a staff member, paid or volunteer, who has:

- a) Been convicted of or admitted to or been the subject of substantial investigation regarding child battering, child abuse, or child molesting.
- b) Found using alcohol or drugs such that its effects are apparent during working hours.
- c) Been convicted for or admitted to any felony or any offense involving moral turpitude.
- d) Is apparently not able to work with young children in an appropriate or effective manner to ensure their health and safety.
- e) Is unable to embrace the philosophy and mission of the school.

I am aware that a background check will be performed as part of the hiring process including a urine sample and finger printing, at the expense of Roots & Wings Child Development.

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts is cause for immediate dismissal if I am hired or as a reason for not being considered for a position.

I understand that it is my responsibility to keep my pediatric first aid /CPR current and Food Handlers Card current. Failure to comply will result in termination of employment.

In the event of my employment with Roots & Wings Child Development/Community Preschool I agree to comply with the rules and regulations governing my employment as outlined in the Employee Handbook. In the event that I wish to terminate my employment, and as a professional courtesy I will file my written resignation at least two weeks prior to the date it will be effective. I understand that the first three months of my employment are probationary and if my services have not proven satisfactory, my employment may be discontinued without prejudice and at any time.

Signature of Applicant: _____ Date: _____

(Attach Resume if you have one)

END APPLICATION

STAFF NOTES: